



<b>Job Profile</b>	<b>Church Cleaner [with pastoral responsibilities]</b>
<b>Hours/Salary</b>	<p>15 hours per week [ideally mornings on a Monday, Wednesday and Friday, although there is flexibility to the working pattern and days of the week – for example, the hours could easily fit around taking/collecting children from school]</p> <p>Salary of £12.21 per hour [£9,523.80 per year for the hours worked]</p>
<b>Purpose</b>	<p>The position of Cleaner is an important post in the life of Cambray Baptist Church, making a vital contribution to the smooth running of the church. There are two key purposes to the role:</p> <ol style="list-style-type: none"><li>1. The Cleaner ensures that all of our rooms and spaces are ready for use by the congregation on a Sunday, the many other people that use our building throughout the week, and for any ad hoc events that take place, such as weddings.</li><li>2. The Cleaner plays a vital evangelistic and pastoral role, in conjunction with and as part of the wider staff team. At times, the Cleaner may be the only person available to respond to immediate gospel and pastoral opportunities created by our regular flow of unplanned visitors. They must be willing and pro-active in seeking and responding to such opportunities, which may include prayer and Biblical counselling.</li></ol>
<b>Responsibilities</b>	<p>Keeping the Church premises clean, hygienic and tidy. The premises include many varied rooms and spaces, including: Main church (and balcony); Schoolroom; Offices; Rodney Hall; Creche; Upper Room; Kitchens; Toilets; Various connecting corridors and stairs</p> <p>Undertaking kitchen laundry on a weekly basis (using the equipment on the premises)</p> <p>Reporting broken fixtures and fittings</p> <p>Checking stock of cleaning supplies, toilet rolls, etc to ensure supplies are always available.</p> <p>Carrying out bigger cleaning tasks on a termly or annual basis</p>



	<p>Ensuring work is carried out in a safe way and that the premises are left safe for other users</p> <p>Representing Jesus, the Pastors and the Church (as you may be the only person on the premises at times) by giving a friendly welcome to visitors and applying your faith to God-given opportunities created by their visit, including by providing Biblical pastoral support to those who may be seeking prayer, Biblical counselling or direction. You can expect to have unsolicited questions from visitors about our Christian motivation and beliefs, and your faith specifically. You will be proactively seeking opportunities to share the gospel through personal witness (1 Peter 3:15)</p> <p>Assisting us as a staff team to maintain and develop an active prayer life. This includes taking part in and contributing to staff prayers, as well praying in private for our ongoing work (Ephesians 6:18). Time spent in attendance at formal staff prayer meetings and staff Bible studies count towards your working hours.</p> <p>You will actively contribute to our collective promotion of Christian motivation and practice in our work and working relationships, and contribute to a working environment of mutual Christian encouragement and growth (Matthew 18:15-17; Psalm 133). You will help us to maintain and develop a cohesive Christian community, being a part of the one body of Christ by the unity of one spirit.</p>
<b>Exclusions</b>	<p>The Cleaner is <b><i>not</i></b> responsible for:</p> <ul style="list-style-type: none"><li>Cleaning and tidying cupboards used by activity groups</li><li>Cleaning the ovens and fridges in the kitchens</li><li>Undertaking maintenance and repairs to the fixtures and fittings</li></ul>
<b>Key Skills</b>	<p>Knowledge of appropriate cleaning methods for a variety of tasks</p> <p>Attention to detail to produce consistently high standards of cleaning</p> <p>Ability to plan a schedule of work and be able to effectively organise own time/routines</p> <p>Flexibility to adapt work routines as necessary</p> <p>Ability to focus on the task in-hand, working quickly and efficiently</p> <p>Knowledge and ability to use the cleaning machinery and tools available (vacuum cleaner, floor polisher, etc)</p>



	<p>Able to work on own with minimal supervision</p> <p>Good verbal communication skills and a friendly, welcoming manner</p> <p>Able to identify and respond to gospel opportunities, with a heart for evangelism.</p> <p>A good understanding of Cambray Baptist Church's ethos, beliefs and purpose and the ability to faithfully convey to people from all backgrounds Biblical truths.</p> <p>A Christian role model to others (Phi 3:17).</p>
<b>Essential Criteria</b>	<p>The post-holder must:</p> <ul style="list-style-type: none"><li>• be a Christian, in full agreement with our beliefs and living a life demonstrating this <sup>1</sup></li><li>• demonstrate the physical capability needed to undertake a physical job which includes the operation of cleaning equipment such as the industrial floor polisher</li><li>• Have no prior police convictions or record relating to Safeguarding, and be prepared to have an up-to-date Disclosure and Barring Service (DBS) check</li></ul>
<b>Key Interactions</b>	<p>The Cleaner reports to and is line-managed by the Church Manager, but also needs to interact with the Finance Officer (for stock purchasing), our Pastors, group/ministry leaders, charity Trustees, members of the congregation, and other visitors to the building (eg. members of the public, contractors, deliveries).</p>
<b>Ethos, Beliefs &amp; Purpose</b>	<p>Cambray Baptist Church is a welcoming Fellowship with around 300 adults and children meeting on Sundays. We are Evangelical and Baptist by constitution and persuasion. Our vision statement is "Together proclaiming Jesus, to impact our town, nation and the world for Jesus".</p> <p>We believe we are called to <b>Love</b> God and one-another, to <b>Grow</b> in Christ's likeness, and to <b>Go</b> and make disciples of all nations. Therefore, we expect every member of our staff and volunteer team, and the church congregation as a whole, to speak clearly and boldly of Jesus to those around them.</p>