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Responsi ble Trustee	Date policy produced	Name of Policy Writer	Frequency of Review	Date reviewed on / by whom	
Data Protecti	5/7/2023	Alwyn Barry	Annually	2/9/2024 8/9/2025	Alwyn Barry
on Trustee					

# **Website Cookie Policy**

#### **About Cookies**

Like most websites, this site uses cookies – small text files that are placed on your machine to help the site provide a better user experience.

In general, cookies are used to retain user preferences or store information for features like PayPal or Contact Forms. Sometimes they are used to provide anonymised tracking data. As a rule, cookies should only be used where they make your browsing experience better.

#### **Normal Browsing**

On this website we only seek to provide information about Cambray Baptist Church and not gather information about you. We do not attempt to use Cookies to retain information apart from where they are needed for the core functionality of the website.

Some pages on our website use services provided by others which do require Cookies to be set. These are as follows:

- Our Cookie Opt-out / Opt-in functionality provided to satisfy the requirements of GDPR law itself sets some cookies to track your options. These cookies are necessary for us to provide this required functionality.
- There are pages on this website where: Calendar items or forms are shown from our church database,
   ChurchSuite. On these pages this external partner sets minimal additional cookies to enable their functionality. These cookies support this required functionality and are not intended to capture personal data.

- On our Giving page a button to give via PayPal is available. To enable this functionality, PayPal will set some cookies. You can opt out of having these cookies set, though the ability to use PayPal to give to the church will be lost.
- On our past sermons pages our service videos are shown from YouTube. Google sets additional cookies when you view these videos or load these pages. You can opt out of having these cookies set, though ability to watch videos will be lost.

## **Logged in User Cookies**

If you need to login (which normal users of the site will not need to do), then the website software we use makes use of the following cookies which are required to run the user login functionality of the website:

- If you visit our login page, we will set a temporary cookie to determine if your browser accepts cookies. This cookie contains no personal data and is discarded when you close your browser.
- When you log in, we will also set up several cookies:
  - to save your login information (this cookie lasts for 2 days, unless you choose 'Remember Me' at login, in which case it will persist for 2 weeks. When you log out of your account, the login cookies will be removed regardless of the 'Remember Me' setting.)
  - to save your screen display choices (this cookie lasts for a year)
- If you are one of the site Administrators or Editors and you edit or publish an article, an additional cookie will be saved in your browser. This cookie includes no personal data and simply indicates the post ID of the article you just edited. It expires after 1 day.

### **Further Cookie Control**

We provide Cookie control over those cookies which are not fundamental to the functionality of our website. You will see the Cookie Banner on first visit, and a button to the lower left hand corner to modify these settings on subsequent visits. You can choose to disable all cookies, or those not linked directly to the main functionality of the website. The features available on the website will be impacted depending on the cookies you decide to disable.