



Trustees' Annual Report for the period

	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
From	01	01	2009		31	12	2009

Reference and administration details

Charity name Cambray Baptist Church, Cheltenham

Other names charity is known by Cambray Baptist Church

Registered charity number (if any) 1130141

Charity's principal address Cambray Place

Cheltenham

Postcode GL50 1JS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Mick Brunt	Deacon		Church Members
2	Mr Andy Cook	Deacon (Secretary)		Church Members
3	Mrs Judith Godsell	Deacon	Resigned 31/07/2009	Church Members
4	Dr Fred Hughes	Associate Pastor		Church Members
5	Mr Brian Jones	Deacon		Church Members
6	Mr Steve Jones	Deacon	Elected 01/08/2009	Church Members
7	Mr Jonathan Loose	Assistant Pastor	Appointed 01/09/2009	Church Members
8	Mr John Milroy	Deacon (Fabric Secretary)		Church Members
9	Mr Paul Montgomery	Deacon		Church Members
10	Mr Alan Pilbeam	Deacon (Chair)		Church Members
11	Mr Simon Rouse	Deacon		Church Members
12	Mr John Sheppard	Deacon		Church Members
13	Miss Carmel Smythe	Deacon		Church Members
14	Mr Peter Stojanov	Deacon		Church Members
15	Rev Dr Tim Welch	Senior Pastor		Church Members
16	Mr Peter Young	Deacon (Treasurer)		Church Members

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Baptist Union Corporation Limited	

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Independent Examiner (Church accounts)	Caroline Gainey M.A.A.T.	c/o Cambray Baptist Church, Cambray Place, Cheltenham, GL50 1JS
Independent Examiner (Organisation accounts)	Tom McNeilly	c/o Cambray Baptist Church, Cambray Place, Cheltenham, GL50 1JS
Bankers	Lloyds TSB Bank plc	130 High Street, Cheltenham, GL50 1EW
	CAF Bank Ltd	25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Name of chief executive or names of senior staff members (Optional information)

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Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (dated 20/04/2009)
How the charity is constituted (eg. trust, association, company)	Charitable unincorporated association
Trustee selection methods (eg. appointed by, elected by)	<u>Pastors</u> – voting shall be by secret ballot at a specially called Church meeting. The nominee shall be invited to serve as a Pastor only if at least two-thirds of the votes are recorded in favour. <u>Deacons</u> - four Deacons shall be elected by the Church Members each year to serve for a three-year term, commencing on the 1st January the following year, except where a mid-term vacancy is being filled. Those elected shall have obtained at least a two-thirds majority of votes cast.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

Members of the Church are accepted in accordance with the Constitution which requires them to be, or to have been, baptised on the profession of faith in Jesus Christ.

The Members' Meeting normally takes place six times per year and has responsibility for the overall policy of the Church, in accordance with the Constitution. The Members elect twelve Deacons, two of whom are separately appointed by the Members to be the Secretary and the Treasurer. These twelve are collectively known as the Deacons. The Deacons and Pastors (as Trustees) are responsible for the day-to-day running of the church's work and witness, and the practical and legal aspects of the charity. All church attendees are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the Church meeting by the Trustees for guidance, or may be raised by Members in Church meetings for further consideration by the Trustees. Though the Constitution permits decisions to be made at Church meetings by appropriate majorities, the Church seeks to work by consensus wherever possible.

There are also Church meetings open to regular attendees of the congregation held at least twice a year at which any relevant topics may be discussed, but not voted upon.

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charity is governed by an Approved Governing Document which states the principal purpose of the charity is the advancement of the Christian faith according to our Basis of Faith to include the advancement of education and other general charitable purposes in such parts of the United Kingdom and the world as the Church shall determine.

The Church occupies premises, which are held by the Baptist Union Corporation Ltd, on Trusts which are entirely compatible with the above object.

Summary of the main activities in relation to these objects

In order to achieve the principal objective which is set out above, the Church provides a variety of activities both to its membership and to the community generally. The Church encourages all people to become fully committed followers of Jesus Christ. The aim is to show the love of Jesus Christ in both word and deed and to bring people into a closer relationship with Him as living Lord.

Central to the work and witness of the Church is the provision of regular public services of Christian worship. These services take place each Sunday at 10.30 am and 6.30 pm. Other services, e.g. Weddings and Funerals, are conducted by arrangement. Services and other events are advertised on the Church Notice Board, in the church Welcome Pack and on the website at www.cambray.org. There is a full children's programme during the morning services. The church seeks to be a friendly and welcoming community and anybody is free to attend any of the services.

The church runs eight home groups for the growth of faith, fellowship and discipleship in the homes of attendees, and further details of these can be obtained from the Trustees on request, on a notice board in the church or at the Sunday services of worship.

A local Chinese church uses our premises weekly for a Sunday afternoon service.

Cambray Baptist Church building is a Grade 2 listed building built in 1853-1855. It is maintained to the highest standards at the expense of church members. There is wheelchair access and an induction loop. Apart from Christian services, the building is open to visitors of Cheltenham town centre on Friday lunchtimes.

The Church supports through prayer, practical assistance and finance, people connected with the church in various parts of the world who are engaged in short-term or long-term work who are helping poor, needy and vulnerable people. The Church also gave £24.1k to a joint project to restore sight to blind people in Africa, and £1.7k to assist Christians in Gaza to help with re-building following the withdrawal of Israeli troops at the start of 2009.

The Trustees confirm that they have complied with their duty imposed by section 4 of the Charities Act 2006 to have due regard to the guidance published by the Charity Commission in respect of public benefit.

The Church operates systems to ensure that all leaders working with children and vulnerable adults are appropriately vetted with regard to the Criminal Records Bureau.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Achievements and performance

Summary of the main achievements of the charity during the year

Numbers – Although numbers do not, of course, indicate the spiritual strength of a fellowship, they do give an indication of growth and of satisfaction with the Church in general. The Baptist Union ask us to report on numbers attending a ‘normal’ Sunday morning service in September (previously December). Our normal attendance on Sunday mornings during 2009 has remained steady at about 300 (including children & young people), and there were 298 people present on 20th September when the count took place.

It is encouraging that Cambray regularly sees ‘new faces’ and we give thanks to God for every newcomer or visitor who has joined with us during 2009.

During the year, 12 people have been accepted into membership, and 6 passed on into the presence of their Saviour. Total formal membership now stands at 208. 3 people were baptised during 2009 (8 in 2008, 7 in 2007).

Activities – Regular activities at Cambray Baptist Church for attendees and visitors are as follows:

For the children & youth:

Crèche, Tiny Tots, Primary & Seekers Sunday Classes, Junior Choir, Live Wires (for boys aged 7-11), Gigabytes (for boys aged 11-14), Girls Brigade (for girls aged 5-18), Junior Discipleship programme, N:Counter (young people aged 11-16), Youth Band, Friday Youth Group.

For the adults:

Ladies’ Fellowship, Luncheon Club (for over 65’s), Home Groups, Craft Club, Gateway (for adults with learning difficulties), Ladies’ Prayer & Bible Study Groups, Young at Heart, Church Nights, Men’s Prayer Group, m3c (Meal, Men, Mondays - a meal and a talk for men), Badminton, Football Team, 20’s & 30’s, Preaching-Teaching Group, Friday Open Church, HIFE (for those with hearing impairment) and Ramblers (monthly walks), Christianity Explored courses.

All the groups are flourishing. It is good to see three new groups in the list:

Gigabytes – a boys’ club for those of secondary school age who are in the “gap” between Live Wires and Friday Youth Group.

m3c – meeting 5 times a year usually with an outside speaker but a great chance for men to invite their friends to an informal evening.

20’s & 30’s – revived under Jon & Sian Loose’s ministry – a vital part in connecting with people who have often just moved into Cheltenham.

Achievements and performance

Pastors – Our Senior Pastor Timothy Welch and his family spent their first year in Cheltenham, following their move here in the summer of 2008. His ministry is hugely appreciated, and many have already benefitted in so many ways from his leadership, inspiration and new ideas. The visit of the King's Chamber Orchestra in July and the Harvest Exhibition were just two of several great events suggested by Tim during 2009, and we look forward with excitement to events in 2010.

The year started with a search for an Assistant Pastor to commence later in the year. Fifty-six applications arrived, but one candidate, Jonathan Loose, stood out as being the right person in every way. He, his wife and their young baby, joined Cambray in September and the church is already enjoying his ministry and talents tremendously.

We continue to enjoy the pastoral ministry of our Associate Pastor Dr Fred Hughes. His contribution during the year has been invaluable. From August, he semi-retired, remaining in a part-time position.

Outreach – Many people thoroughly enjoyed the first visit of The King's Chamber Orchestra to Cheltenham last July. There were two concerts in the church – a Teddy Bear Concert in the afternoon for children and an evening concert with Russian music for adults. In September, the church hosted a "talent" exhibition when attendees made contributions of their handiwork – there was a great variety of crafts, paintings, books, hobbies. The church was open to all and many visitors took the opportunity to look around. The special appeal to restore sight to blind people in Africa was also highlighted. A group visited the Abba Church in Annecy, France (Cheltenham's twin town) to encourage Christian fellowship.

Building work – The church Fabric Committee continue their work to present a welcoming and safe environment which remains practicable for a 21st century church family. Particular mention is made of an upgrade to our main kitchen to be fit for purpose and assist those who cater so willingly at many events.

Financial review

Brief statement of the charity's policy on reserves

The Trustees aim is to maintain a working balance of two month's expenditure in the unrestricted funds known as the General Fund.

At the end of each financial year, the Trustees decide on the allocation of any surplus funds held in the General Fund. Any surplus is normally transferred to a designated fund, known as the Fabric Fund. The Trustees have determined that, whenever possible, the annual transfer should be the equivalent of a yearly average of the last five year's expenditure of the Fabric Fund.

The Fabric Fund is used to pay for (1) repairs and maintenance of the structure of the building (2) projects for the improvement and enhancement of the building and fixed contents. The funds in the Fabric Fund are allowed to accumulate from year-to-year because some projects cost more than the annual allocation.

At the end of 2009, the balance in the General Fund was lower than two month's expenditure - £18.7k compared to £25k. The amount transferred to the Fabric Fund during 2009 is £24k. Although this is below an average of five year's expenditure (approximately £29k), we have been able to transfer higher amounts in previous years.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The Church continues to raise the funds which it needs to carry on its activities from within its own membership and congregation. No wider appeal was made for funds during the year.

Day-to-day expenditure rose by 24% following the appointment of Jonathan Loose as Assistant Pastor of the Church, to assist the Senior and Associate Pastors in leading and co-ordinating the church's activities including the Sunday Services, to provide pastoral care for the congregation and other people, and to equip and encourage attendees in their life, Christian witness and service.

The Church expressed its part in the life of the wider church by making grants to national and international Christian organisations and societies with Christian aims and objectives compatible with the church's own charitable purpose.

The Church is heavily dependent on its attendees working as volunteers in all aspects of the church's activities, many of which run with little or no impact on the church's expenditure, but nevertheless contribute substantially to the achievement of the church's objectives.

The financial results for the year, together with a summary of the accounting policies adopted are set out in the accompanying financial statements.

The Trustees have established a Reserves Policy, and are satisfied that they have sufficient reserves at the Balance Sheet date, together with ongoing income anticipated, to enable the church to function effectively in the coming year.

Other optional information

Future Plans

A programme of outreach activities is planned, including participation in the national Passion for Life series of events through asking the BIG question. A return visit from the Kings' Chamber Orchestra is planned for the summer.

We continue to develop the apprentice role and are seeking another candidate to start in the autumn.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Alan Pilbeam	Andy Cook
Position (eg secretary, chair, etc)	Chair	Secretary
Date	13 th April 2010	