



**CAMBRAY  
BAPTIST CHURCH  
CHELTENHAM**

**LOVE + GROW + GO**

**APPLICATION FORM FOR VOLUNTARY WORKERS WITH CHILDREN, YOUNG PEOPLE  
OR ADULTS WITH CARE AND SUPPORT NEEDS**

Thank you for wanting to help with our Children, Youth and/or Adults ministry at Cambray Baptist Church.  
Please complete the following application form

**Application for the post of:**

**Applicant Details**

Full Name .....

Date of Birth .....

Home Address .....

.....

.....

.....

Home Telephone .....

Mobile Number .....

Email .....

**Please tell us how you became a Christian and about your Christian walk in the last 12 months:**

**Please tell us why you are applying for this role:**

**Experience**

Please tell us about the churches you have attended over the past 5 years, including dates and any responsibilities / activities undertaken:

Please tell us of your previous experience of looking after or working with children, young people or adults with additional needs. This should include details of any relevant qualifications or appropriate training (either in a paid or voluntary capacity):

(Please continue on a separate sheet if necessary)

**References**

Please provide two relevant references (over 18 and not a relative). One must be from outside of Cambray Baptist Church.

- If you are currently working, one should be your current employer.
- If you have moved from another church in the past five years, one referee should be a Pastor/Elder in your previous church
- If you have been attending Cambray this could be a youth leader, church leader or member of church staff (but not the Senior Leader of the group to which you are applying)

Please provide at least one means of contacting them (e.g. email address, telephone number).

In addition, we reserve the right to take up character references from any other individual deemed necessary.

**Reference 1:**

Full Name

.....

Relationship to applicant

.....

Contact details

.....

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**Reference 2**

Full Name

.....

Relationship to applicant

.....

Contact details

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Before an appointment can be made, applicants who are over 16 will be required to obtain an enhanced criminal record check from the Disclosure and Barring Service. The existence of a criminal record will not necessarily prevent a person from being appointed – it is only if the nature of any matters revealed may be considered to place a child and / or adult at risk.

## Data Protection (and Privacy Notice)

I give permission for my details to be held by Cambray Baptist Church, subject to legal requirements and obligations of the General Data Protection Regulation.

The information given on this form is held confidentially and used to enable Cambray Baptist Church to process your details in relation to safeguarding and also to contact you in relation to the work that you are volunteering for. For example, your email address and phone number will be passed on to the main leader(s) in the team for communication about the group.

It is also held and used for legitimate interests so that the activities, events and operations of Cambray Baptist Church may be planned, run safely and legally, and with appropriate levels of resources and equipment, and monitored for operational and management purposes, or to comply with obligations under employment law, social protection law, or a collective agreement.

The data is also held and used as Cambray Baptist Church is acting as a not-for-profit body with a religious aim with relation to members or former members (or those who have regular contact with it in connection with these purposes) only, and there is no disclosure to a third party without consent.

**All consent decisions made on this form can be withdrawn at any time** by informing Cambray Baptist Church via the Church Office at: Church Office, Cambray Baptist Church, Cambray Place, Cheltenham, Gloucestershire, GL50 1JS or by emailing to: [office@cambray.org](mailto:office@cambray.org), or phoning the church office on: 01242 585672

(For further details, please see our Privacy Notice at [www.cambray.org](http://www.cambray.org))

### Declaration

I declare that all the above information on this application form (and on any attached sheets) is true, accurate and complete to the best of my knowledge. I understand that my email address and mobile number will be passed on to other leaders in the team for communication about the group. I will adhere to the policies and procedures of Cambray Baptist Church.

Signed	Full Name
.....	.....
DoB	Date
.....	.....

### **If you are under 18, please ask your parent/guardian to fill in the section below**

I give permission for my child to be a member of a children/youth team at Cambray Baptist Church, and for their contact details to be passed on to other members of their team.

Signed	Full Name
.....	.....
Relationship	Date
.....	.....

*Please return the completed form in person or by email to:*

**Andy Turnbull** – Children, Youth and Families Pastor: [andy.turnbull@cambray.org](mailto:andy.turnbull@cambray.org)  
Or **Davy Hambling** – Gateway Fellowship Lead [davidhambling@yahoo.com](mailto:davidhambling@yahoo.com)

## Confidential Declaration Section

*In order to retain confidentiality, this page should be returned in a separate sealed envelope and addressed to the Safeguarding Administrator, Jo Dent via the Church Office.*

This confidential Declaration Section must be completed by all those wishing to work with children, young people or Adults at Risk. Roles working with children, young people or adults at risk are exempt and all criminal information must be declared (Rehabilitation of Offenders Act).

**If you answer yes to any question, please give details, on a separate sheet if necessary, giving the number of the question to which you are answering.**

1. Have you ever been convicted of, or charged with, a criminal offence or been bound over to keep the peace that has not been filtered in accordance with the DBS filtering rules? (Include both spent and 'unspent convictions)  YES  NO
2. Have you ever received a caution, reprimand or warning from the police that has not been filtered in accordance with the DBS filtering rules?  YES  NO
3. Are you at present (or have you ever been) under investigation by the police or an employer or other organisation for which you worked any offence / misconduct?  YES  NO
4. Are you or have you ever been prohibited and / or barred from work with children, young people and /or Adults at Risk?  YES  NO
5. Has a family court ever made a finding of fact in relation to you, that you have caused significant harm to a child, young person or Adult at Risk or has any such court made an order against you on the basis of any finding or allegation that any child, young person and / or Adult at Risk was at risk of significant harm from you?  YES  NO
6. Has your conduct ever caused or been likely to cause significant harm to a child, young person and / or Adult at risk, and / or put a child, young person or Adult at risk of significant harm?  YES  NO
7. To your knowledge, has it ever been alleged that your conduct has resulted in any of those things?  YES  NO

If yes, please give details on a separate sheet, including the date(s) and nature of the conduct, or alleged conduct, and whether you were dismissed, disciplined, moved to other work or resigned from any paid or voluntary work as a result.

**Note:** Declare any complaints or allegations made against you, however long ago, that you have significantly harmed a child or young person. Any allegation or complaint investigated by the police, Children's Services, an employer, voluntary body or other body for which you worked must be declared. Checks will be made with the relevant authorities.

8. Has a child in your care or for whom you have or had parental responsibility ever been removed from your care, been placed on the Child Protection Register or been the subject of child protection planning, a care order, a child assessment order or an emergency protection order under the Children Act 1989, or a similar order under any other legislation?  YES  NO

Signed .....

Full Name .....

Date