



Responsible Trustee	Date policy produced	Name of Policy Writer	Frequency of Review	Date reviewed on / by whom	
Alex Luffrum	20 May 2019	Tony Wilkes	Annually	2 October 2019	Governance Committee
				15 February 2022	Governance Committee

Health and Safety Policy

The church recognises and accepts its responsibilities for providing, so far as is reasonably practicable, a safe and healthy environment with a view to ensuring the health, safety and welfare of all those who use the church premises.

The church will, therefore, so far as is reasonably practicable:

- maintain the church premises, its furniture and equipment in a condition that is safe and without significant risk to health;
- provide safe means of access and egress (for example fire exits);
- assess the risk to the health and safety of those who use the church premises;
- ensure as far as reasonably possible the safety and absence of significant risks to health in connection with the use, handling, storage and transport of articles and substances;
- provide information, instruction, training and supervision as is necessary to ensure, the health and safety of those who use the church premises;
- consult, where necessary, with all employees, leaders, helpers and volunteers on the implementation of any changes to this policy;
- ensure adequate funds and resources are made available for carrying out this policy.
- ensure security against hostile acts from members of the public, e.g. terror attacks

The trustees will be responsible for carrying out the implementation of the church's policy and for the issue of supplementary policy statements where this may be necessary. They will:

- carry out appropriate risk assessments (to be reviewed at suitable intervals) of the church's premises and activities and report to the Church as necessary;
- co-ordinate the implementation of the church's Health and Safety Policy (including Fire Safety);
- carry out investigations of any accidents and recommend measures for preventing their recurrence;
- ensure that accident and other appropriate records are maintained and returned to the appropriate bodies;
- ensure that all appropriate arrangements are made to provide for first aid;
- arrange safety training courses, as may be necessary or desirable, so that specific legal requirements are adhered to and that any changes in such requirements are complied with and communicated to employees, leaders, helpers and volunteers as necessary;

- ensure that, where necessary, all relevant safety regulations are prominently displayed, that all emergency procedure notices are properly exhibited and clearly visible at all times; and
- ensure that access to and from emergency exits and fire equipment are not impaired and that escape corridors are kept free from obstructions.

All employees, leaders, helpers and volunteers will:

- take reasonable care of their own health and safety, and that of others who may be affected by their action or lack of while working or helping ;
- co-operate with the church by complying with any statutory duty or requirement and with church policies [e.g. food safety, working at height, child protection, first aid etc.];
- not interfere with nor misuse anything provided for the safety of church users;
- participate in any training if called upon to do so;
- report to the trustees all accidents or hazardous occurrences or dangers whether persons are injured or not as soon as is reasonably practicable;
- ensure that all working equipment and materials used by them are in a safe and, serviceable condition and that no cables or wires are left in such a position as to be likely to cause anyone to trip;
- have regard to the possible consequences of their actions on the health, safety and welfare of all those persons who at any time and for whatever purpose may or will use the church premises.