

# Gift Aid declaration

- for past, present and future donations

Name of charity: **Cambray Baptist Church, Cheltenham** (Registered Charity 1156858)

Please treat as Gift Aid donations all qualifying gifts of money made

today     in the past 4 years     in the future

Please tick  *all* boxes you wish to apply

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

## Donor's details

Title \_\_\_\_\_ First name or initial(s) \_\_\_\_\_

Surname \_\_\_\_\_

Full home address \_\_\_\_\_

Postcode \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

e-mail address (for correspondence) \_\_\_\_\_

Please notify the charity or CASC if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.



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## Notes re Gift Aid Declaration

1. It is easier if a husband and wife complete and sign separate forms if they wish gift aid to be reclaimed on donations as individuals. Two numbers will be issued and the gifts must be separately identified.
2. Please notify the Treasurer/Finance Officer if your circumstances change and you no longer pay sufficient income and/or capital gains tax to cover gifts made under this declaration.
3. From 6 April 2008, the amount of tax you must pay is 25p for every £1 you give.
4. If you pay income tax at a higher rate you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.
5. If you receive an age-related Personal Allowance or an age-related Married Couple's Allowance or tax credit claims and your income is above the relevant 'income limit' that applies, then please contact HMRC.
6. If you would like a copy of the Gift Aid Declaration, please ask.
7. Please notify the Treasurer/Finance Officer if you change your name or home address.

For Treasurer's use: -

- Gift Aid Number
- Acknowledgement of declaration sent

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